

MINUTES OF THE 3RD ANNUAL BUSINESS MEETING OF THE INTERNATIONAL NETWORK FOR OROFACIAL PAIN AND RELATED DISORDERS METHODOLOGY (INFORM) HELD IN ASSOCIATION WITH THE 99TH GENERAL SESSION OF THE IADR, THURSDAY, 15 JULY 2021 3:00PM-4:00PM (EASTERN DAYLIGHT TIME, US), VIRTUAL EXPERIENCE PLATFORM (ZOOM).

(24 Attendees)

1. Welcome and Apologies

The Network's President-elect, Michail Koutris, welcomed all members and guests to the business meeting and expressed gratitude for the continued support of members during the challenging past several months. He presented the number of members as of June 7th, 2021: 181 members (stable/small rise). Committee Chairs Iacopo Cioffi (Communication), and Corine Visscher (Data Management) unfortunately could not be present, Michail Koutris relayed their apologies.

2. Minutes from 2019 Business Meeting

The slides of the previous business meeting of 20 June 2019, held in Vancouver, Canada, were shared via email with INfORM members by Michail Koutris along with the invitation for the 2021 business meeting (sent July 8th, 2021). He invited the audience to come forth with comments, questions, or objections regarding the 2019 business meeting minutes, and hearing none, motioned to accept those as true and accurate record.

3. Business Arising

None in addition to the agenda sent out to members in advance.

4. Financial Report

The Secretary/Treasurer, Flavia Kapos, reported on the 2020 financial activities of the Network (see appendix). Given the cancellation of the 2020 IADR meeting, there were no expenses recorded during the year. Membership fees and translation fees (paid by groups working on the DC/TMD translations to a third-party external revision service) constituted our income. A few pending expenses were noted, which were expected to show in the upcoming 2021 financial reports (i.e., translation review costs, and Early Career Small Grants).

5. Committee and Working Group Updates

Michail Koutris shared information reported by Committee Chairs and work group leads.

Communications

Communications activities were reported by Iacopo Cioffi, including the Network's presence on Facebook ([facebook.com/INfORMIADR](https://www.facebook.com/INfORMIADR)) and Twitter (@INfORM_IADR), encouraging members to

check out, like, and share our posts. Additional potential ideas proposed to improve communications and engage trainees included seminars, journal clubs, research presentations, as well as video highlights of members, INfORM ambassador program, and a networking directory of INfORM members.

Data Management

Data Management updates were reported by Corine Visscher. There were no activities since the last business meeting due to COVID-19 and other commitments of the Chair and other group members. There was a question about whether the committee is needed, and a request for specific questions/tasks to be assigned by INfORM leadership and members.

Examiner Training and Reliability

Examiner Training and Reliability activities were reported by Per Alstergren. There were no activities since the last business meeting. Currently, there are five active training centers: Malmö (Sweden), Umeå (Sweden), Aarhus (Denmark), Oulo (Finland), and Leipzig (Germany). The primary aims for a center were outlined: training, calibration, and reliability assessment, specialty level, multicenter studies, and establishing new centers. Two new centers are in planning phase: Tokyo and Singapore. There was a call for more centers to be established worldwide. Interested parties were invited to contact Per Alstergren for more information.

Governance

Governance activities were reported by Jean-Paul Goulet, including ongoing revision of the Network's by-laws (more details ahead). The governance structure of the Network was reviewed, including elected officers, and appointed positions (e.g., Committee Chairs and Event Organizers).

Nominations Committee

Nomination activities were reported by Thomas List and Jean-Paul Goulet. The board of elected officers between 2019 and 2023 was presented. Elected officers for 2021-2022: Michail Koutris (President), Birgitta Häggman-Henrikson (President-Elect), Don Nixdorf (Vice-President), Flavia Kapos (Secretary-Treasurer), and Yoshihiro Tsukiyama (Councilor). Special gratitude was expressed to all who contributed with the organization of the 2021 meeting: Program Coordinator (Birgitta Häggman-Henrikson), Group Program Chair (Rosaria Bucci), abstract reviewers (Flavia Kapos, Fernando Exposto, and Anna Lövgren).

Taxonomy

Taxonomy activities were reported by Don Nixdorf, including participation in the publication of the International Classification of Orofacial Pain (ICOP), supported by INfORM and other groups such as the International Association for the Study of Pain, American Academy of Orofacial Pain, and International Headache Society. The group has also been involved with the development of the Brief DC/TMD. INfORM members were invited to contact INfORM leadership about interest in joining the Taxonomy Committee.

Brief DC/TMD

A summary of the goals and features of the Brief DC/TMD were presented. The project started at a satellite symposium at the IADR 2018 and is in an advanced phase of development. The goal of this streamlined tool is to allow for large scale implementation, maintaining core features of DC/TMD and identical sensitivity and specificity for diagnoses of TMD myalgia, arthralgia, headache attributed to TMD, and degenerative joint disease. Disc displacement diagnoses are simplified. Axis I components will be the short questionnaire and clinical examination, while Axis II components will be the GCPS, PHQ-4, and pain drawing). Publication is expected soon.

DC/TMD for Children and Adolescents

A summary of the DC/TMD for children and adolescents was presented. The project also started at a satellite symposium at the IADR 2018 and is in an advanced phase of development. The goal of this tool is to adapt the DC/TMD (for adults) for younger populations. Two Delphi studies were conducted (Axis I and Axis II), including international experts in orofacial pain and pain psychology. Part one has been published, and part two has been submitted for publication. The first drafts of the manuscripts with the complete protocols for children and adolescents have been circulated among co-authors and are planned to be submitted soon.

Translations

Translation activities were reported by Birgitta Häggman-Henrikson, including the completion of two new DC/TMD translations (Croatian and Lithuanian), development of translation guidelines for the Brief DC/TMD and DC/TMD for children and adolescents. Birgitta Häggman-Henrikson expressed much gratitude to the Translations Committee members, who have been working very hard on the Committee's activities despite the difficult period of the COVID-19 pandemic. There were a total of nineteen completed translations of the DC/TMD since 2016, with at least fifteen others in progress.

Website

Website activities were reported by Juan Fernando Oyarzo and Richard Ohrbach. Two INfORM websites have been used over the past few years. The IADR-hosted page (currently being updated by IADR) is used for general information such as announcements of INfORM grants and award competitions, while the INfORM tools related to the DC/TMD and other Network documents are available in a website hosted by the University at Buffalo (<https://ubwp.buffalo.edu/red-tmdinternational>).

Other (Virtual) Activities 2020-2021

Investigator Award Competition (Chair: Richard Ohrbach; Judges: Jean-Paul Goulet, Chris Penlington).

Online symposium: "Management Guidelines for Temporomandibular Disorders" (Organizers: Sonia Sharma, Chris Peck).

6. Investigator Awards

The winners of the INfORM Investigator Awards by Quintessence Publishing and Journal of Oral & Facial Pain and Headache were presented. The Samuel F. Dworkin Predoctoral Award competition winner was Beth Groenke, from the University of Minnesota, United States (Project title: "MRI detection of vertical root fractures in endodontically treated teeth"). The Barry J. Sessle Postdoctoral Award competition winner was Simple Futarmal Kothari, from Aarhus University, Denmark (Project title: Effect of experimental bracing and thrusting of the mandible on painful and non-painful symptoms). They each earned a cash award (U\$500 predoctoral, U\$1000 postdoctoral) and a certificate.

7. Overview of INfORM Activities at 2021 General Session

Michail Koutris presented the schedule of activities planned by INfORM, including an open satellite symposium on July 19th ("Quarter Century of INfORM Achievements: Looking to the Future"), a closed (invitation only) satellite symposium on July 20th ("Standardized Tool for the Assessment of Bruxism [STAB]"), three poster sessions on July 21st, 22nd, and 24th, three oral symposia on July 22nd, and 23rd, as well as the Early Career Researchers (ECR) free meeting on July 21st, to be held via Zoom independently of the IADR Virtual Experience Platform (INfORM membership and General Session registration NOT required). Members were encouraged to attend and share the information with others who may be interested.

8. Proposal for Education Committee

Michail Koutris presented to the membership the renewed interest in establishing an Education Committee, which has been discussed over the past few years, after the merger of the AUTTOP group with INfORM. The goal of this new committee would be broadly to explore translation of research to education and practice, in collaboration with IADR's Education Research Group, and other relevant groups. Members were encouraged to contact INfORM leadership with interest in joining this effort to establish a new committee.

9. Group Program Chair and Abstract Reviewers for 2022 General Session

Michail Koutris called for volunteers for these positions. He emphasized the success of the 'buddy system' that INfORM has been using over the past few years, where more experienced members of the group help to guide the work of more junior collaborators who are taking on these responsibilities. Interested members were encouraged to contact INfORM leadership for more information.

10. Revision of By-laws

Michail Koutris reported that the by-laws were in process of revision, and that the most recent draft had been discussed with all Committee Chairs at a meeting immediately prior to the Business Meeting. Flavia Kapos shared a summary of main points that will appear in the new proposal of the by-laws, to be sent out to membership for a 30-day comment period. Changes reflect the standardized governance structure of IADR Scientific Groups and Networks, as well as the current active groups within INfORM, and our goals for the future. After receiving comments

from the membership, Flavia Kapos and Jean-Paul Goulet will work to address these suggestions and put forth a final version for approval by the Executive Committee. The updated by-laws will be made available through the Network's website.

11. INfORM 2022 Reception Organizing

Michail Koutris invited members to volunteer with the organization of the 2022 reception (historically held jointly with the Neuroscience and Dental Anesthesiology Research groups). Justin Durham (INfORM President 2020-2021) shared that previous INfORM leadership had agreed to seek a local organizer for receptions to facilitate logistics of contacting venues and negotiating the details of the event. Interested members in China or near the region of the upcoming General Session were encouraged to contact INfORM leadership for more information.

12. INfORM 2022 Activity Proposals

Michail Koutris invited ideas and proposals for sessions to be held at the 2022 General Session, to be submitted to IADR by October 28th, 2021. Birgitta Häggman-Henrikson suggested a DC/TMD training session, as held with much success in the past at the IADR General Session. Per Alstergren (Examiner Training and Reliability Committee Chair) expressed interest in leading such a session. Other interested members were encouraged to contact INfORM leadership for more information about submitting session proposals for 2022.

13. Member Recruitment

Michail Koutris shared that at the IADR Presidents' and Treasurers' meeting, the IADR headquarters team reported a slight decreasing trend in number of members for many Scientific Groups and Networks and urged officers to continue to work to attract and maintain members. INfORM has had stable and slightly increasing membership in the past few years, but members were strongly encouraged to connect with others who may be interested in joining us, especially those earlier in their careers, who can greatly benefit from the collaboration fostered by our Network. Flavia Kapos (ECR Representative) reiterated a call for the free Early Career Researchers (ECR) Meetup. ECR were invited to join the discussion on how INfORM can best help with career development, networking, etc.

This year, we had the pleasure of holding a competitive ECR Small Grant Program, which repurposed some of the funds that would have been used in the planning of in-person INfORM activities. The call for applications was announced via email to members, the IADR website, and INfORM social media in September 2020, with a deadline of November 2020 (Organizer: Flavia Kapos; Judges: Per Alstergren, Juan Fernando Oyarzo, and Michail Koutris). Applications were received from Brazil, India, South Korea, United Kingdom, and United States. The winners were Iryna Daline, from the University of North Carolina at Chapel Hill, United States (Project title: TMD and Endodontic Odontalgia: Screening and Comorbidity Assessment [TOSCA]" – U\$2,500), and Julia Palmer, from Newcastle University, United Kingdom (Project title: Experiences and expectations of adolescents living with painful temporomandibular disorders: EARLY study" - £1,108).

14. INfORM Group Authorship

To increase visibility of the INfORM Network (e.g., in PubMed and online searches) and to ensure that its legacy will continue to be associated with our intellectual production, a proposal of including the Network as a 'group author' on publications arising from INfORM-sponsored activities was presented. This would be in addition to traditional individual authorship for publications and would be able to accommodate as collaborators other participants of the INfORM activities that led to the publication who do not fulfill criteria to be listed as individual authors. Lead authors would send all manuscript materials for review by at least two members of the Executive Committee prior to journal submission. These proposed procedures will be included in the updated INfORM by-laws proposal, and open to membership comments.

15. Any other business

Justin Durham, completing his tenure as INfORM President at the conclusion of the 2021 meeting, expressed his pleasure and gratitude to have served as elected officer of INfORM (previously RDC/TMD Consortium) since 2013 when he became Secretary/Treasurer, and continued in the roles of Vice-President, President-Elect, and President for the past eight years. Members present in the call congratulated Justin for his great work and expressed their gratitude for his leadership and guidance!

Michail Koutris thanked all attendees on behalf of the INfORM Executive Committee and adjourned the meeting with well wishes for the 2021 Session and hopes for an in-person meeting soon.